Dear Mrs. McGrady,  
  
I am writing this letter of recommendation on behalf of Mr. James Winston, a devoted and knowledgeable nurse whom I have worked with for the past 5 years. Mr. Winston has played an important role in our nursing staff here at Frankfort Regional Medical Center. He is a detail-oriented individual who is able to remain calm and focused under any type of pressure.  
  
Mr. Winston was hired on the spot during his first interview by our head nurse, Mrs. Jones. He proved right away that he is capable of working long hours and carrying a heavy workload. It takes some nurses quite a while to settle in, but Mr. Winston has a knack for this line of work which was immediately exemplified by his inhered communication and crisis management skills.  
  
In situations where immediate assistance is required for a patient, Mr. Winston rises to the occasion and solves problems just as quickly as they develop. As a nurse, you’re faced with different challenges every day, so you have to be quick on your feet and be able to think critically under immense pressure. Mr. Winston accomplishes this without a stutter, his problem solving skills and ability to communicate effectively with patients is remarkable. While Mr. Winston is on shift, patients can relax knowing they’re in good hands.  
  
Mr. Winston has my highest recommendation. Although he will be greatly missed, I am confident he will continue to thrive in his chosen profession by providing only the best care for his patients. Mr. Winston has been the glue that holds this department together and, if he is hired, I believe this gift will carry over to his next position.  
  
Sincerely,  
  
[Signature]  
Dr. Elliot Fuqua, MD  
Family Practitioner  
Frankfort Regional Medical Center  
(502) 224-0231